



Position Title: Chief Engineer

Reports To: Chief Executive Officer of Corning Holding Company

FLSA Status: Full-Time (Exempt)

Date: August 2023

JOB SUMMARY:

The Chief Engineer will oversee and manage large engineering and construction projects at our Leatherstocking Gas Company and Pike County Light & Power Company locations, not in the normal course of business.

Supervisory Responsibilities:

- Manages outside engineering contracts.

Duties/Responsibilities:

- Engineers all non-routine major construction projects at Corning Energy Company.
- Coordinates with business development and utility company leadership and performs evaluations on major projects.
- Oversee with local utility personnel and the construction of major projects.
- Generates capital budgets for non-routine major projects.
- Provides progress reports on all non-routine major projects.
- Generates financials /various reports on projects.

KNOWLEDGE, SKILLS, AND ABILITIES:

- The person in this position must have excellent gas engineering experience.
- The person in this position must have project management skills.
- The person in this position exhibits conscientiousness, dedication, self-discipline, and a sense of responsibility.
- The person in this position must have the ability to work independently, take initiative and prioritize multiple assignments with attention to detail and deadlines in a fast-paced environment.
- The person in this position must have the ability to establish effective relationships and work in a team environment to meet team and Corning Energy goals.
- The person in this position must have intermediate computer skills and the ability to learn Corning Energy software programs.



- The person in this position must have a thorough understanding of Corning Energy processes, procedures and policies.
- The person in this position is able to manage, coordinate and make decisions proactively and efficiently.
- This position requires the ability to exhibit poise, clarity, and self-control in stressful, ambiguous or emotionally demanding situations.
- Excellent written and verbal communication skills.
- Demonstrated analytical, problem-solving, statistical, and mathematical skills required.
- Must be familiar with budgeting and accounting concepts.
- Experience with gas utilities and knowledge of gas operations systems.
- Excellent verbal and written communication skills.
- Excellent ability to conceptualize long-term business goals and develop orderly processes to accomplish those goals.
- Thorough understanding of information technology and information technology systems.

Education and Experience:

- Bachelor's degree in mechanical, electrical or chemical engineering
- Experience in managing utility construction projects.
- Experience engineering utility construction project

COMPETENCIES

- Ethical Conduct.
- Time Management.
- Organization Skills.
- Financial Management.
- Project Management.
- Personal Effectiveness/Credibility.

WORK ENVIRONMENT

This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.

POSITION TYPE AND ANTICIPATED HOURS

This is a full-time position. Days and hours of work are Monday through Friday, 8:00 a.m. to 5 p.m. Hours can vary based on the needs and schedule of the Corning Energy.

TRAVEL REQUIREMENTS

25% Travel requirements

